

CAREERS 360
ADMISSION GUIDANCE **Series**

JAC DELHI

Counselling Process

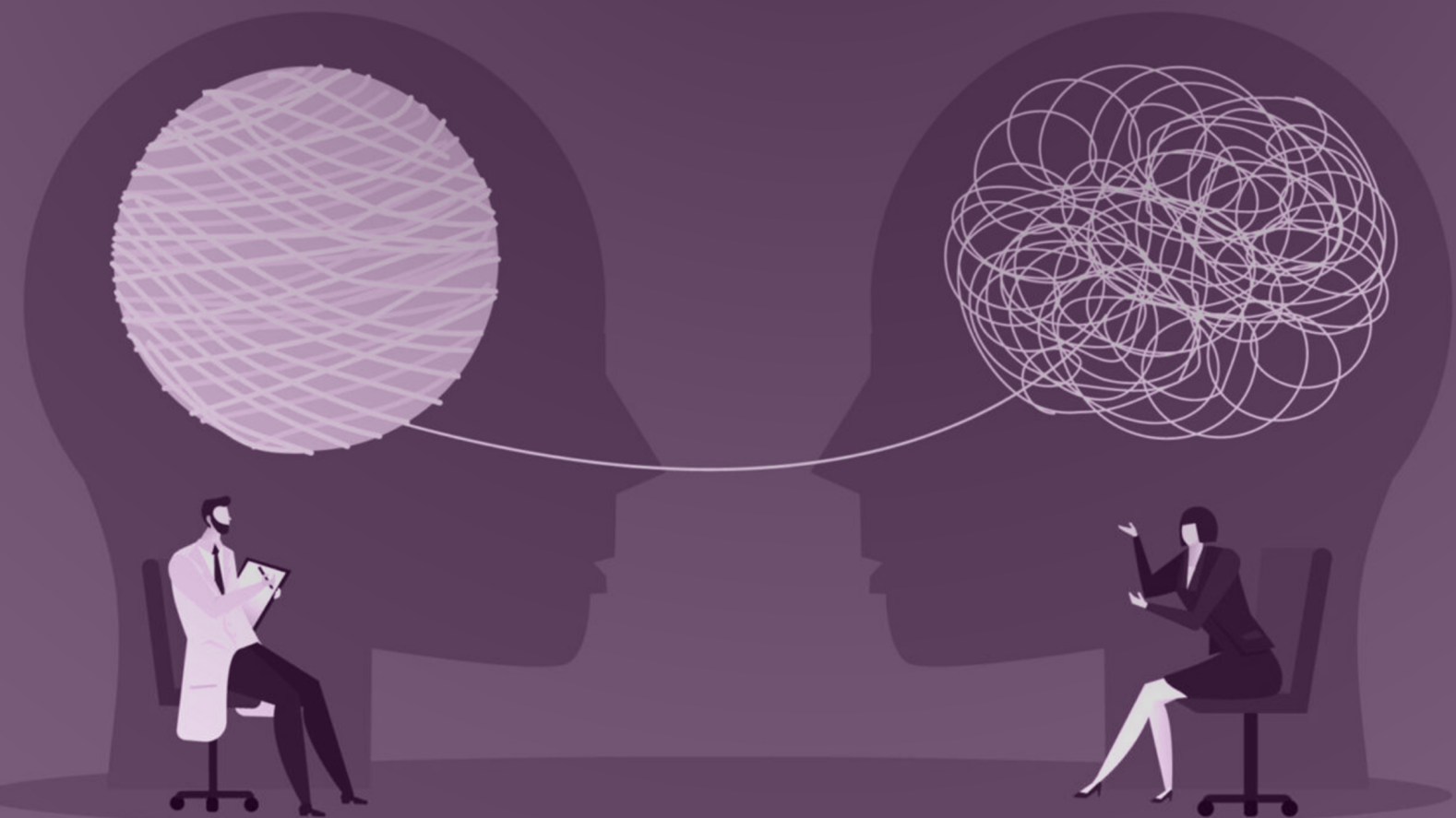


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Introduction

The Joint Admission Committee Delhi conducts counselling for B.Tech Institutes in Delhi region. Candidates of Delhi and outside have to apply separately for the counselling procedure.

85% seats in all the participating institutions are earmarked for Indian Nationals belonging to Delhi region and the rest 15% seats are earmarked for Indian Nationals belonging to outside Delhi region

Delhi Candidates - A candidate passing the qualifying examination from a recognized School / College / Institute located within the NCT of Delhi will be considered for Delhi Region only.

Outside Delhi Candidates - A candidate passing the qualifying examination from a recognized School / College / Institute located outside the NCT of Delhi will be considered for Outside Delhi Region only.



Institutes under JAC Delhi Counselling

1. Indraprastha Institute of Information Technology Delhi (IIIT-D)
2. Delhi Technological University (DTU)
3. Indira Gandhi Delhi Technical University for Women (IGDTUW)
4. Netaji Subhas University of Technology (NSUT)
5. Delhi Skill and Entrepreneurship University(DSEU)

NSUT Campus

- ❖ NSUT Main Campus , Dwarka
- ❖ NSUT East Campus, Geeta Colony
- ❖ NSUT West Campus, Jaffarpur

Delhi Skill and Entrepreneurship University(DSEU)

- ❖ DSEU Pusa Campus
- ❖ Aryabhata DSEU Ashok Vihar Campus
- ❖ Guru Nanak Dev DSEU Rohini Campus
- ❖ DSEU Wazirpur Campus
- ❖ Bhai Parmanand DSEU Campus
- ❖ GB Pant DSEU Okhala Campus
- ❖ DSEU Dwarka Campus

Counselling Process

Counselling is done in online mode. There are a total 5 rounds of counselling. Fresh registration and choice filling/editing will be available only in round 3.

First Round of Counselling

- ❖ All candidates who are provisionally allotted a seat in any of the rounds have to pay Rs. 95,000 and physically report the institution for document verification.
- ❖ If the candidate is satisfied with the allotted seat then he/she can opt for the freeze option.
- ❖ Candidates who have not freeze their seats kept their seat on float option are eligible for upgradation in the subsequent rounds

Second Round of Counselling

- ❖ Fresh registration and editing of filled choices are not permitted before Round 2.
- ❖ All the admitted candidates who have not freeze their allotted branch is not allowed to modify their preferences of choices

Third Round of Counselling

- ❖ Imp- Fresh registration will only be opened in the 3rd round of counselling.
- ❖ Previously registered candidates can also modify their choice of preference

Candidates eligible for third round of counselling:

- ❖ Candidate who had not registered in round 1 and 2 or new registered candidate can participate in third round
- ❖ Candidates who have not been offered any seat
- ❖ Candidates who admission got cancelled due to some deficiencies in documents
- ❖ Candidates wants for upgradation (did not freeze their allotted seat)

Fourth Round of Counselling

Seat allotment process -

- ❖ Candidates who are allotted a fresh seat in this round will have to pay the Seat Acceptance Fee.
- ❖ Candidates may either be allotted a seat of higher preference choice or their previously allotted seat will remain unchanged. They can, if they wish, freeze their allotted seat or wait for upgradation in subsequent round

Fifth Round of Counselling

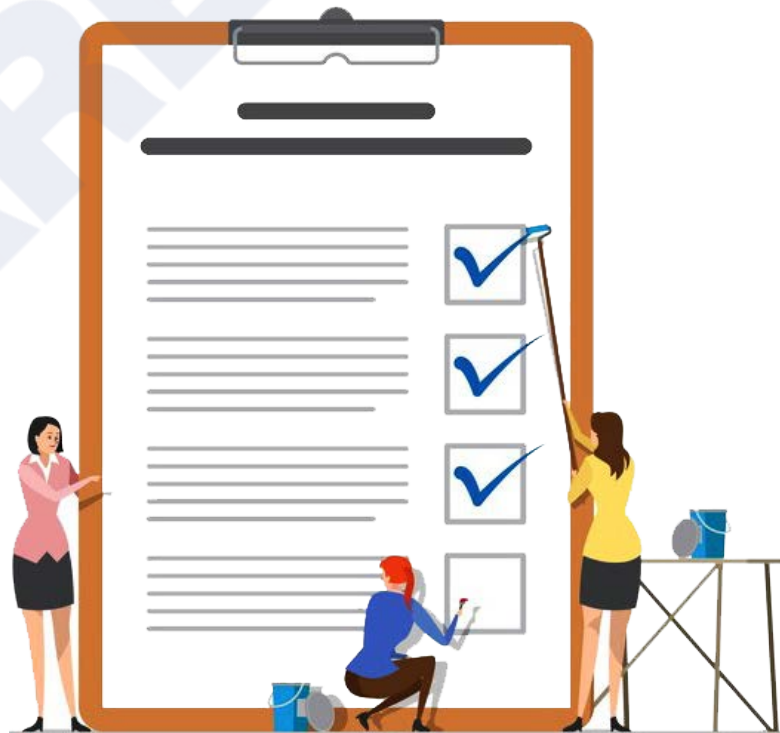
- ❖ Fresh registration and editing of filled choices are not permitted before Round 5.
- ❖ Candidate, who has been admitted/upgraded in this round, desires to continue in the seat allotted (i.e. he/she does not want to be considered for upgradation to his/her higher preferences in subsequent rounds of counselling), then he/she must exercise the Branch Freezing option
- ❖ And the candidates who didn't freeze their seats are eligible for (institutes/ branch upgradation only)
- ❖ After completion of fifth round an internal upgradation round has conducted for all the admitted candidates

If any seat remains vacant after internal upgradation then the spot round of counselling will happen to fill all the vacant seats.

Documents Required at the time of Verification

- ❖ Admission fee payment receipt
- ❖ A hard copy of filled choices
- ❖ Registration form duly signed by a guardian
- ❖ Reserved category/sub-category certificate
- ❖ Three passport-sized photographs
- ❖ Medical fitness certificate in case of General/SC/ST/CW/OBC/SG/TP/CW/KM
- ❖ JEE Main admit card and score card hard copy
- ❖ Extra point documents, if eligible for IIT Delhi bonus points
- ❖ Mark sheet of class 12th or equivalent board
- ❖ Birth certificate
- ❖ Seat allotment letter print out

Note - A candidate who has already been admitted and gets upgraded in the next round of counselling is not required to report again at the newly allotted college.



Reporting at the allotted Institute

All provisional admitted candidates are required to check the official website of the allotted college to check the schedule for commencement of classes and to pay the balance tuition fee

Withdraw Process and Refund of Fee

- ❖ Candidate can draw their admission during the counselling period through online mode by submitting an online application through JAC Delhi website on or before the last date of withdrawal mentioned in the counselling schedule
- ❖ If a candidate withdraw his admission on or before the last date as per the schedule his seat acceptance fee (Rs 95000) will be refunded back after er deducting the processing amount Rs1000
- ❖ No refund shall be made if the candidate withdraws after the last date .
- ❖ Fee refund for all withdrawals will be processed within 20 days after the last date of withdrawal.